



Four-step guide to running for NZISA

1. Decide what role you want to run for

Read the role descriptions [here](#). You can reach out to the President (president@nzisa.co.nz) or to the current person in the role if you have any questions or want further information regarding the role.

2. Fill the [nomination form](#) and send it to the Returning Officer (returningofficer@nzisa.co.nz)

3. Prepare for the elections

After submitting your nomination via email to the Returning Officer, they will get in touch regarding the date and time of the elections.

Candidates must speak to their nomination and answer questions from Executive and Representative Council members at the Annual General Meeting. Candidates for the President and Vice President are given ten (10) minutes each to speak. All other candidates will be given four (4) minutes to speak.

4. Elections

Electoral procedure as below (see: [Elections Policy](#)).

For more information, please contact the Returning Officer (returningofficer@nzisa.co.nz).

For [Frequently Asked Questions](#), see page 2.

For [NZISA's Elections Policy](#), see page 4.



Frequently Asked Questions

Am I eligible to run for a position on the National Executive?

You are eligible to run provided you are an international student or recent international student graduate (within the last year).

For the role of President, additional eligibility criteria apply:

- Previous experience within the last two years as an International Officer, International Representative, or equivalent; and
- A letter of recommendation from an eligible member student association.

Who can nominate me?

Presidential candidates can be nominated by any member from an organisation that is a Full Member or Associate Member of NZISA.

Candidates for all other positions can be elected by:

- any member from an organisation that is a Full Member or Associate Member of NZISA; or
- any person who is an Honorary Member.

What happens after I submit my nomination?

After submitting your nomination via email to the Returning Officer, they will get in touch regarding the date and time of the election.

What will happen during the election?

Candidates will speak to their nomination and answer questions from Executive and Representative Council members at the AGM. Candidates for the President and Vice President are given ten (10) minutes each to speak. All other candidates will be given four (4) minutes to speak.



Elections Policy

1. Initiation of elections

- 1.1. An election shall be held for offices in the Executive if;
 - 1.1.1. An AGM is in session; or
 - 1.1.2. An office in the Executive becomes vacant.
- 1.2. The Executive must appoint a Returning Officer, who;
 - 1.2.1. Will be responsible for overseeing the conduct and fairness of the election; and
 - 1.2.2. Has the final say on the results of the election overseen; and
 - 1.2.3. Must not be a candidate for the election.
- 1.3. The Secretary must send a notice to all Members at least fourteen (14) days in advance of an election, specifying;
 - 1.3.1. What position is being contested for; and
 - 1.3.2. When the election will take place; and
 - 1.3.3. Who the Returning Officer for that election will be.

2. Election of the NZISA President

- 2.1. Any Member can nominate any Full Member or Associate Member as a candidate for the Presidency, with the consent of that candidate.
- 2.2. Presidential candidate nominations must be accompanied by a letter of recommendation from an eligible member student association.
- 2.3. All nominations for Presidential candidates must be sent to the Returning Officer within seven (7) days following the announcement of elections.
- 2.4. A Presidential candidate must win a supermajority vote to be declared the President-Elect.

2.5. The Presidential election shall be conducted using the 'Alternative Vote' system, in accordance with the rules listed in clause 4.

3. Election of National Executive Members

3.1. All elections for positions within the Executive, excluding the Presidency, shall be an Executive election.

3.2. Any Member can nominate any Full Member, Associate Member, or Honorary Member as a candidate for the Executive, with the consent of that candidate.

3.3. All nominations for Executive candidates must be sent to the Returning Officer within seven (7) days following the announcement of elections.

3.4. An Executive member candidate must win a simple majority vote against a 'vote of no confidence' to be declared an Executive-Elect.

3.5. The Executive elections shall be conducted using the 'First-Past-the-Post' system, in accordance with the rules listed in clause 5.

4. Procedure for the 'Alternative Vote' electoral method

4.1. The ballot paper shall list all running candidates.

4.2. Voters will list their preference of candidates in decreasing order of support (with the most desired candidate labelled as "1", the next desired candidate as "2", etc.).

4.3. At the First Count;

4.3.1. All votes will be sorted according to the candidate labelled as "1"; and

4.3.2. The candidate winning a supermajority shall automatically be declared elected.

4.4. If no candidate wins a supermajority vote at the First Count, the Returning Officer will call for a Second Count, wherein;

4.4.1. The candidate with the least votes will be eliminated; and

4.4.2. The votes casted for the candidate with the least votes will be sorted according to their next choices; and

4.4.3. The candidate winning a supermajority after this redistribution shall automatically be declared elected.

4.5. If no candidate wins a supermajority at the Second Count, the Returning Officer will call for a Third Count, in accordance with clauses 4.4.1-4.4.3.

- 4.6. This will repeat until a candidate wins a supermajority vote, at which the Returning Officer shall declare that candidate elected.
- 4.7. If two (2) candidates remain but the candidate with more votes does not win a supermajority vote, the Returning Officer must call for a Second Ballot, wherein;
 - 4.7.1. Voters chose only one of the two candidates; and
 - 4.7.2. The candidate winning a supermajority vote shall be declared elected; and
 - 4.7.3. If neither candidate wins a supermajority vote, the Returning Officer shall reopen the election in accordance to clauses 4.1-4.6.
- 4.8. If only one (1) candidate contends for the election, that candidate must win a simple majority vote against a 'vote of no confidence' to be declared elected, failing which the Returning Officer shall reopen the election in accordance with clauses 4.1-4.6.

Sample Ballot Paper (Alternative Vote)

BALLOT PAPER

List the candidates in order of preference, with '1' as the most preferred candidate.

Candidate ONE 3

Candidate TWO 5

Candidate THREE 1

Candidate FOUR 2

Candidate FIVE 4

5. Procedure for the 'First-Past-the-Post' electoral method

- 5.1. The ballot paper shall list all running candidates.
- 5.2. For each candidate, voters must decide if they support that candidate or a 'vote of no confidence' against that candidate.
- 5.3. A ballot paper must have a decision on each and all candidates in order to be valid and counted.
- 5.4. Candidates that win a simple majority of votes shall be declared as elected.

BALLOT PAPER

For each candidate, indicate if you wish to vote for him/her or not.

	YES	NO
Candidate ONE	<u> X </u>	<u> </u>
Candidate TWO	<u> </u>	<u> X </u>
Candidate THREE	<u> X </u>	<u> </u>
Candidate FOUR	<u> X </u>	<u> </u>
Candidate FIVE	<u> </u>	<u> X </u>